



YPT ATLANTA CHAPTER BOARD POLICY

These chapter policies serve as a supplement to the Chapter Bylaws and shall be voted on and approved separately from the Bylaws by a majority vote of the Chapter Board of Directors.

YPT Atlanta Board of Director Positions and Requirements

In addition to the four Chapter Board positions listed in the YPT Atlanta bylaws (Chair, Deputy Chair, Secretary/Vice Chair for Administration, and Treasurer/Vice Chair for Finance), the Chapter Board of YPT Atlanta may also consist of the following positions, listed below with their duties:

Vice Chair for Programs: The Vice Chair for Programs shall be responsible for coordinating speakers, dates, and locations for professional development programs and workshops. The Vice Chair for Programs shall be responsible for the organization of networking events.

Vice Chair for Communications and Outreach: The Vice Chair for Communications and Outreach shall be responsible for primarily mass communications with YPT Atlanta friends and members. The Vice Chair for Communications and Outreach shall also manage the YPT Atlanta webpage on yptransportation.org and any social media presence of the chapter; he or she may designate other Directors or interested members to assist in these tasks.

Vice Chair for Membership: The Vice Chair for Membership will develop, maintain, and execute a written strategy for membership growth and retention. The Vice Chair for Membership shall work closely with the Vice Chair for Communications and Outreach to maintain the membership database through CiviCRM.

Vice Chair for Sponsorship: The Vice Chair for Sponsorships shall be responsible for developing and implementing sponsorship strategies throughout the chapter's region and work with YPT International on developing and implementing comprehensive sponsorship strategies.

Directors At-Large: Directors At-Large are Board members with full voting rights. They are expected to adopt a primary focus to serve the Board in areas not discussed in this document or in the Bylaws. There may be up to three (3) Directors At-Large.

In addition to the Board positions listed above, the YPT Atlanta Board of Directors shall also be subject to the following requirements beyond those listed in the YPT Atlanta bylaws:

1. In the event that a Director has missed three (3) consecutive Board meetings without providing notice to another Director, a vote shall be held for his or her removal at the next regular Board

meeting. In this situation, only a majority vote of the remaining members is required for removal.

2. Prior to election to the Chapter Board of Directors, a YPT Atlanta member is required to have attended at least one (1) chapter board meetings.

YPT Atlanta Committees

Committees can be used to address specific issues or tasks and will provide regular updates to the Board of Directors at board meetings. Official committees are listed in this section. In addition, the Chair may create committees temporarily or indefinitely and appoint any Director or Chapter member to participate in those committees.

Program Committee: The Program Committee is responsible for organizing, promoting and soliciting involvement for events throughout the year. The Vice Chair for Programs shall manage the Program Committee and is responsible for determining its membership.

YPT Atlanta Board of Advisors

Young Professionals in Transportation (YPT) - Atlanta Chapter wishes to develop a Board of Advisors to:

- Provide recommendations and insight for the organization's general operating procedures, events, recruitment/membership, sponsorship, and other aspects of the organization
- Provide to YPT Atlanta a larger and more experienced network of professionals
- Provide YPT contact info for local, regional, state, or national level leaders in transportation or related fields to YPT Atlanta, for the purposes of hosting noteworthy events and speakers and growing the chapter's membership
- Appear on the YPT Atlanta website to increase awareness of YPT as a significant and viable organization that is connected into the transportation community.

The Board of Advisors shall not have the authority to vote on any organizational matters, unless they are an official member of the YPT Atlanta Chapter. The Board of Advisors will not be responsible or liable for any of YPT Atlanta's actions or actions of its members, even if such actions were recommended or promoted by one of the Board of Advisors' members. Members of the Board of Advisors will not be compensated in any way and understand that the appointed positions are voluntary only.

The current elected or acting YPT Atlanta Chair shall serve as the main point of contact between the YPT Atlanta Board of Directors and the YPT Atlanta Board of Advisors. The number of advisors presiding on the board is not limited, but a minimum expectation is to retain at least three (3) actively participating advisors during any one period. There is no maximum number of advisors that is allowed.

The YPT Atlanta Board of Directors and the YPT Atlanta Board of Advisors shall meet one (1) time per year as a special meeting to discuss the actions and ongoing business of the Chapter as well as the relation between the Board of Directors and the Board of Advisors.

Members of the YPT Atlanta Board of Advisors will be expected to attend, whether in person or via telephonic or other electronic presence, at least two (2) YPT Atlanta Board of Directors meetings per year.

There will be no set term limits on becoming an Advisor, but the appointment may be revoked at any time by a 2/3 vote of the YPT Atlanta Board of Directors.

Certification

These policies were approved at a meeting of the Chapter Board of Directors by a [6] to [0] ([0] absent) vote on July 29, 2013.



Chris Rome
Chair, YPT Atlanta

7/30/2013
Date



Lindsey Dunnahoo
Vice Chair for Administration / Secretary, YPT Atlanta

7/30/2013
Date