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BOARD OF DIRECTORS MEETING MINUTES
Tuesday, July 14, 2015 | 7:00 – 8:30 PM (Eastern)
Times Noted Are Approximate

Introductions – 7:00pm

- Board** – Zach Bugg, Jack Cebe, Emma Chapman, Elicia Elliot, David Gerstle, Kristen Maddox, James Robinson, Whitney Sullivan
Chapters – Lauren Cochran in Houston, David Morse in Nashville

Review of Minutes – 7:05pm

E. Elliot noted that the June minutes ought to reflect that Z. Bugg had assumed Chair responsibilities immediately. The board unanimously approved the minutes provided that this edit was made.

Chair – 7:10m

Z. Bugg noted that he has been working to assume day-to-day responsibilities. He solicited feedback from the group. J. Cebe asked if there was anything that the rest of the board could do to help. Z. Bugg only requested that the board be sure to reach out if there is a gap in their expectations.

Communications – 7:11pm

W. Sullivan noted that K. Maddox will give a report on the recent Chapters call.

W. Sullivan requested that people give any guidance they may have on generating graphics and other material for the annual report. Additionally, she requested assistance in configuring and editing some items on the website.

J. Cebe offered to help with the graphics for the annual report. D. Gerstle offered assistance on the technology issues.

Many suggested that we look to the chapters as well if further assistance is necessary.

Membership – 7:20pm

J. Robertson announced that this call will be extended so that the International Board can discuss CRM issues.

Sponsorship – 7:25pm

J. Cebe reported that AASHTO is working to process their sponsorship. CH2M is also being processed.

Further, J. Cebe reported that, due to being acquired, Airsage will no longer be a sponsor of YPT.

J. Cebe is planning to work on helping the chapters to work with them on coordinating their local sponsorships.

E. Chapman has run into some dead-ends on some potential sponsorships, though the sponsorship team has many other lines in the water.

Chapters – 7:35pm

K. Maddox reported the first chapters call was very successful last week.

W. Sullivan's assistance was appreciated to help with answering some CRM questions and will be following up with various chapters on their specific CRM questions.

K. Maddox requested that the board think of solutions for the Canadian chapters and the fees that they incur because of currency conversions and international money transfers.

E. Elliot requested that K. Maddox send a calendar invite for the Chapters call.

Finance – 7:40pm

Z. Bugg reported on A. Zimmerman's behalf that the budget will need to be somewhat adjusted due to the dropped Airsage sponsorship. Z. Bugg reported that there had been some fraudulent charges on a YPT account, but these have been resolved.

Admin – 7:45pm

D. Gerstle reported that the idea of a teleconference system was suggested to be tabled by A. Zimmerman on account of the dropped Airsage sponsorship.

D. Gerstle further reported that the YPT Award prizes still need to be rolled out.

Programs – 7:50pm

E. Elliott reported that she has continued to work on the Event Guide to help Chapters to run new events. She will look to be available for the next chapters call.

Adjournment – 7:55pm

Meeting adjourned without objection.

Minutes prepared by David Gerstle